

WEST DEVON BOROUGH COUNCIL: HUB COMMITTEE FORWARD PLAN

This is the provisional forward plan for the six months starting 6 February 2018. It provides an indicative date for matters to be considered by the Hub Committee. Where possible, the Hub Committee will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Hub Committee and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny Committees in planning their contribution to policy development and holding the Hub Committee to account.

The Plan is published in hard copy and on the Council's website (www.westdevon.gov.uk)

Members of the public are welcome to attend all meetings of the Hub Committee, which are normally held at Kilworthy Park, Tavistock, and normally start at 2.00 pm.

If advance notice has been given, questions can be put to the Hub Committee at the beginning of the meeting.

The Hub Committee consists of nine Councillors. Each has responsibility for a particular area of the Council's work.

Cllr Sanders – Leader

Cllr Samuel – Deputy Leader

Cllr Sampson – Lead Member for Commercial Services

Cllr Moody – Lead Member for Health and Wellbeing

Cllr Oxborough – Lead Member for Economy

Cllr Jory – Lead Member for Environment and Assets

Cllr Mott – Lead Member for Customer First

Cllr Edmonds - Lead Member for Resources and Performance

Cllr Parker – Lead Member for Strategic Planning and Housing

Further information on the workings of the Hub Committee, including latest information on agenda items, can be obtained by contacting the Member Services Section by e-mail to member.services@westdevon.gov.uk

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated for the reasons shown

DECISIONS TO BE TAKEN BY THE HUB COMMITTEE

Service	Title of Report and summary	Lead Officer and Member	Decision maker	Anticipated date of meeting
	Simmons Park Parking Charges	CA/Cllr Sampson	Council	Date tbc
SLT	Revenue Budget Proposals 2018/19 – to set out recommendations for the Revenue Budget for 2018/19 (including the council tax level for 2018/19)	LB/Cllr Sanders	Council	6 February 2018
SLT	Capital Budget Proposals 2018/19 – to set out recommendations for the Capital Programme budget for 2018/19	LB/Cllr Sanders	Council	6 February 2018
Support Services	Write Off report Q3 2017/18 – the Council is responsible for the collection of Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non Domestic Rates. The report informs Members of the debt written off for these revenue streams	LB/Cllr Edmonds	Hub Committee	6 February 2018
Support Services	Revenue Budget Monitoring 2017/18 (nine monthly position) – a revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2017/18, and to provide a forecast of the year end position	LB/Cllr Edmonds	Hub Committee	6 February 2018
Customer First	Air Quality Strategy – to consider a report that seeks authority to go for public consultation	IL/Cllr Moody	Council	6 February 2018
Customer First	Planning Applications Validation Checklist	PW/Cllr Mott	Hub Committee	6 February 2018
Customer First	Planning Enforcement Plan – Recommendations from O&S	PW/Cllr Mott	Hub Committee	6 February 2018

Commercial Services	Parking Strategy	CA/Cllr Sampson	Council	6 February 2018
Support Services	Capital Programme Budget Monitoring 2017/18 (nine monthly position) – to advise Members of the progress on individual schemes within the approved capital programme, including an assessment of their financial position	LB/Cllr Edmonds	Hub Committee	6 February 2018
Support Services	Treasury Management Strategy for 2018/19 – to set out the Strategy for the Council’s investments together with associated prudential indicators	LB/Cllr Edmonds	Council	13 March 2018
SLT	Transformation Programme Closedown – to provide a closedown report of the T18 Transformation Programme	LB/Cllr Sanders	Hub Committee	24 April 2018
SLT	Set up of Wholly Owned Company	SH/Cllr Sanders	Council	24 April 2018
Strategy and Commissioning	Corporate Plan	NT/Cllr Sanders	Council	24 April 2018
SLT	Peer Review Report	SH/Cllr Sanders	Council	October 2018

*** Exempt Item (This means information contained in the report is not available to members of the public)**

SJ – Steve Jorden – Executive Director Strategy and Commissioning and Head of Paid Service

SH – Sophie Hosking – Executive Director Service Delivery and Commercial Development

LB – Lisa Buckle – Finance COP Lead and s151 Officer

HD – Helen Dobby – Group Manager Commercial Services

SM – Steve Mullineaux – Group Manager Support Services

CB – Chris Brook – COP Lead Assets

JS – Jane Savage – Lead Specialist Waste Strategy

IL – Ian Luscombe – COP Lead Environmental Health

CBowen – Catherine Bowen – Monitoring Officer

DA – Darren Arulvasagam – Group Manager Business Development

SLT – Senior Leadership Team

IB – Isabel Blake – COP Lead Housing, Revenues and Benefits

LC – Lesley Crocker – COP Lead Communications

RS – Rob Sekula

RH – Rob Harkness



**West Devon
Borough
Council**